



Republic of the Philippines
Department of Education
Region IV-A
SCHOOLS DIVISION OF QUEZON PROVINCE

DEPED - QUEZON ICT UNIT	
UPLOADED	
Date/Time:	JUL 26 2023
By:	encha 2:24 PM
Ref. no.	OM 116 s.c 2023

24 July 2023

OFFICE MEMORANDUM
OM No. 116, s. 2023

**REMINDER ABOUT THE PLANNING, BUDGET & PROCUREMENT LINKAGE TO
EXPEDITE THE UTILIZATION OF FUNDS**

To : Assistant Schools Division Superintendents
Division Chiefs – CID & SGOD
Unit/Section Heads
All Others Concerned

This is to remind all Offices **to plan their Programs, Projects, and Activities meticulously and judiciously within their approved budget and to prioritize the timetable of the procurement process**, to address the slow budget utilization and underspending as reported in CY 2023 Midyear Financial Accountability Reports of the Division.


ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

budcap07/24/2023
DEPEDQUEZON-TM-SDS-04-010-005



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